



Curriculum for FairShares Train the Trainer Course (English)

Although we can identify different kind of people who might be interested for different reasons we agreed that finally only two criteria are relevant for us:

- Being interested in or engaged with FairShares
- Being interested in and motivated to develop or update training skills

- **Day 1**

| Session | Activity description | Objectives and expected outcome | Face-to-Face Learning | Online Learning |
|---------|---|--|--|--|
| 1 | Introduction to the FairShares train the Trainer Course | To know what the expectations are of being a FairShares Labs trainer | Tutor-led introduction to the structure of the course and its aims and objectives. Ask participants about their experiences of being a trainer. | Video introduction to the structure of the course, its aim and objectives. Ask participants to write down their experiences of being a trainer |
| | <i>Learning approach</i> | | | |
| 2 | Initial Self-Assessment | To identify what kind of FairShares Labs trainer you are | Self-assessment questionnaire (14 questions) on pedagogic preference, and readiness to teach FairShares | Online survey + asking feedback from 3 people who might have an idea of you as trainer |



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| | | | In pairs, interview each other about your attitudes to the five FairShares values and principles | |
| | <i>Learning activity</i> | Self-assessment activity plus orientation on attitudes to FairShares values and principles | | |
| 3 | Orientation on Adult Learning | To identify your strong and weak points as FSL trainer To understand and navigate the complexities of learning styles and adult learning | Learning cycles and principles of cooperative learning (tutor-led/discussion); Working with different kinds of learners in different roles (case study/role play); Identifying teaching and training styles (diagnostic questionnaire); | Learning cycles and principles of cooperative learning (video presentation); Working with different kinds of learners in different roles (case study) ; Identifying different teaching and training styles (diagnostic questionnaire); |
| | <i>Learning activity</i> | Study learning cycles, consider a case, undertake a questionnaire | | |
| 4 | Overview of a FairShares Lab | To understand the elements of FairShares Labs To be able to navigate and explain the FairShares Model in detail | Examine Fig 2.1 (IO1); Jigsaw learning activity with FairShares Model V3.0a documents (1 - 6); Prepare a five minute (group) presentation on FairShares Model V3.0a | Examine Fig 2.1 (in IO1); Read 'Methodology' (in IO1, Section 2); Upload a YouTube video (max five minutes) of you explaining the FairShares Model (get feedback from 3 people) |
| | <i>Learning approach</i> | Study key documents and explain (in a video/perspective) your perspective on the FairShares Model | | |
| 5 | Final self-assessment | To measure progress in learning about FairShares Labs and being a FairShares trainer; To identify what aspects you need more in-depth (follow up) learning | Repeat the initial self-assessment questionnaire and compare the outcomes Ask other participants to help you complete a plan for follow up learning | Repeat the initial self-assessment questionnaire and compare the outcomes Complete a plan for your follow up learning |
| | <i>Learning activity</i> | Self-assessment and review | | |





- Day 2

| Session | Activity description | Objectives and expected outcome | Face-to-Face Learning | Online Learning |
|---------|---|--|---|---|
| 6 | Attracting and motivating people for FairShares | To be able to explain the value and relevance of FairShares to ensure participant engagement | <p>Listen to your tutor's presentation of 'The Relevance of the FairShares Model', then plan your own version of the presentation;</p> <p>In pairs, use Google to search for videos to problematise wealth and power inequalities in your location/region/industry;</p> <p>Choose 'relevant practice cases' from in IO1 (Annex 6).</p> <p>Think of additional resources you can offer to support the use of FairShares?</p> <p>Choose the technology you will use to add your voice track to your presentation on 'The Relevance of FairShares'</p> | <p>Watch your tutor's presentation on 'The Relevance of FairShares', then plan your own version of the presentation.</p> <p>Use Google to search for videos to problematise wealth and power inequalities in your location/region/industry;</p> <p>Choose 'relevant practice cases' from in IO1 (Annex 6).</p> <p>Think of additional resources you can offer to support the use of FairShares?</p> <p>Choose the technology you will use to add your voice track to your presentation on 'The Relevance of FairShares'</p> |
| | <i>Learning activities</i> | <ol style="list-style-type: none"> Write a script for your voice track for 'The Relevance of FairShares' Record a sample of your voice track (Slide 2) (use Loom, Screen-O-Matic, or PowerPoint voice recording tools) | | |



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| 7 | Introduction of the FS Platform and how to use it | To enable participants to familiarise themselves with the Platform and to register themselves | <p>Room with internet access and computers/laptops</p> <p>(you can ask the participants to bring own laptops)</p> <p>Short presentation: why is the Platform more than a usual website?</p> <p>Slideshow presentation with screenshots about the most important activities on the Platform</p> <p>Each participant to register on the Platform</p> <p>Explore the User Manual with exercises</p> <p>Undertake an activity in your country's Online Lab</p> | <p>Create a 5 min Screencast in English, subtitled in 5 languages/or Screencast in all languages.</p> <p>Why is the Platform more than a usual website?</p> <p>Screenshots and explanations about the most important activities on the Platform</p> <p>Activity to explore the User Manual with exercises (supported also by ScreenCast)</p> <p>Undertake an activity in your country's Online Lab</p> |
| | <i>Learning activity</i> | Learning activity that requires the user to register and undertake a structured task on the FairShares Platform | | |
| 8 | Running an idea workshop | To learn how to facilitate the creation of a FairShares enterprise idea in a FairShares Lab | <p>Participate in brainstorming, mind mapping and participatory decision-making exercises (OPERA);</p> <p>Design your own programme (agenda, methods, resources, exercises) for the idea workshops</p> | <p>Set out how you would organise brainstorming, mind mapping and participatory decision-making exercises (after re-reading IO1 - Section 3);</p> <p>Design your own programme (agenda, methods, resources, exercises) for the idea workshops</p> |
| | <i>Learning activity</i> | Present your design to other course participants (via a face to face on online presentation) | | |



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| 9 | Registration of projects on the FS Platform and invitation of other stakeholders | To support Lab members so they can engage different stakeholders in their projects through the FairShares Platform | <p>Register an idea/project from Session 8 in the appropriate Country Language Train the Trainer's Lab;</p> <p>Think about what kind of partners are needed (by studying the Canvass and Canvass questions)</p> <p>Collect experiences from the Map (other projects). Invite other stakeholders (e.g. Labour, Users and Investors) to a project;</p> <p>Find local, national and international projects as possible partner, Labs and other practices using the FairShares Platform. Build a connection network.</p> | <p>Register your own Project (in your country's Train the Trainer's Lab);</p> <p>Develop a strategy for inviting other stakeholders e.g. Labour, Users and Investors to the project (using the Canvass and Questionnaire to think about stakeholder needs).</p> <p>Collect other project-experiences using the Platform Map). For example, find local, national and international projects, Labs and other practices using the OpenStreetMap on the site.</p> <p>Invite other stakeholders ;</p> |
| | <i>Learning approach</i> | Successfully inviting, processing and corresponding with other Lab/project participants. | | |
| 10 | Introduction of the Planner and Canvass and/or other project management tools | To assist people to get to know and use the tools available for incubation and planning | <p>Why do we need a FairShares Planner and Canvass (Presentation)</p> <p>Case Study: previous deconstructions of Resonate</p> | <p>Prepare a video tutorial on the need for the FairShares Planner and Canvass (Video Presentation)</p> <p>Case Study: previous deconstructions of Resonate</p> |
| | <i>Learning approach</i> | Activity to prepare | | |

- Day 3



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| Session | Activity description | Objectives and expected outcome | Face-to-Face Learning | Online Learning |
|---------|--|---|--|---|
| 11 | Running an incubation / feasibility workshop | To be able to facilitate the process of exploration of the feasibility and the incubation of ideas for FairShares enterprises | Exercises in working with Open Space; Speed dating; Rapid decision making and OPERA; Set up a programme for an incubator workshop | Read section 2.1.3 of the Methodology (Long) on Learning and Development Methods. Read 'Asset-based Co-operative Management' (Ridley-Duff and Grant, <i>Journal of Co-operative Studies</i>). Plan a programme for an incubator workshop that integrates OPERA with other group learning techniques. |
| | <i>Learning approach</i> | Design an incubator workshop that uses group learning techniques described in IO1 (Section 2.1.3) to answer some of questions in the 'feasibility' section of the FairShares Canvass (Red questions numbered 2.1 to 2.12) | | |
| 12 | Running a planning workshop | To be able to facilitate a group working to finalise a FairShares plan | Guide them through Resonate example in the FairShares Planner / FairShares Canvass; Undertake an exercise in working with World Café; Design a World Café activity to answer 'sustainability' and 'final' questions on the FairShares Canvass. | Go through the Resonate example in the FairShares Planner / FairShares Canvass; Study YouTube videos on World Café and choose one to use in your FairShares Lab. Design a World Café activity to answer 'sustainability' and 'final' questions on the FairShares Canvass. |
| | <i>Learning approach</i> | Design a planning workshop that uses World Café to answer some of questions in the 'sustainability' and 'final' sections of the FairShares Canvass (Green/Blue questions numbered 3.1 to 3.9 / 4.1 to 4.6) | | |
| 13 | Realisation of a FairShares plan | To be able to facilitate the process of pitching, prototyping and looking for professional advice | Tutor led discussion of defining (Big) goals and (smaller) targets, and plot them with the needed | Use online software to plot (Big) Goals and (smaller) targets are with the needed and available resources on a timeline |

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| | | | and available resources on a timeline Formulating a pitch (and group practice) exercises Overview of the ecosystem (international) and creating a spreadsheet for the local ecosystem | Formulating a video pitch (and soliciting feedback). Overview of the ecosystem (international) and creating a spreadsheet for the local ecosystem |
| | Learning approach | Exercise: interview a person and take them through the finalisation of a FairShares Canvass | | |
| 14 | Evaluation | Evaluation | Analysis of the knowledge and efficiency of the course | Use online questionnaires to assess the knowledge of the FairShares Method and evaluate the FairShares course |
| | Learning approach | Exercise: analyse the ability to use FairShares and evaluate the course | | |



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